

Puahue School Board of Trustees Meeting Minutes

Date: 11th August 2020 6PM

Welcome

Apologies: None

Present: Scott, Lisa, Lee, Cecric, Jennie, Julie, Josh

Declarations of interests: None

1. Decisions

1.1 Principals August report (tabled as read) matters arising not listed in Business

Board reviewed the principal's report and discussed points. Discussed writing data and findings. Lee asked about comparisons on previous years, we reviewed previous years data, also discussed the impact of different cohorts having different impacts. Discussed how we ensure we are tracking progress and what we are doing in terms of targeting students at risk of falling behind. Discussed impacts of COVID-19 and how well students have coped with the 7 weeks of impact. Targeting writing with PLD next year as a whole team.

1.2 Ratification of June 2020 accounts totalling \$5,852.07

Moved: Jennie, Seconded: Lisa

1.3 Ratification of July 2020 accounts totalling \$14,136.28

Moved: Julie, Seconded: Jennie

2. Business: For Discussion and/or Resolution

2.1 Children wellbeing survey results & discussion

Board discussed the results. Validity of some data was a small concern, difficult to ensure children interpret questions correctly, especially around double-negatives. Staff unpacked some of the questions further with children to get a better understanding of any areas of concern to assist with interpretation and ensuring children feel safe. Survey has been really valuable. Opened up some really good & positive discussions with the children. "End of day debrief" to

come into practice. In-class conversations and coaching, internet safety.

2.2 Staff wellbeing survey results & discussion

Great to see the shift in certain areas compared to the survey last year. Staff are really happy based on the results and discussions held.

2.3 Mid-year achievement data review & actions

Discussed further as a board carrying on from discussion above from principals report. Discussed writing results and how it is quite subjective to measure hence quite often the data in comparison to other curriculum areas looks lower. Good overall and the team have next steps and plans to progress in hand. The staff have identified writing for professional development for 2021.

2.4 Building projects & tender progress updates - Scott to provide update

Scott provided an update on the tender process as per principals report and ROI Procurement Recommendation. 4 companies shortlisted via weighting process. only 3 of 4 did a site visit. 2 were very thorough, getting sub-contractors involved. Greenstone will do a tender report with recommendation for selection. Coresteel also visited the site to look at the roof condition, they are of the opinion the iron is still in good condition and just some minor work involved to resolve leaks. Coresteel will also quote on the pool shed replacement.

Motions:

- None

3. In Committee Business:

3.1

4. Monitoring

4.1 Set calendar dates for BOT meeting: Tuesday 15th September 6:00PM

5. Administration

5.1 Correspondence: For Noting and/or Discussion



5.2 Matters arising from previous minutes

6. Early Identification of Agenda Items for Next Meeting

