



# Puahue School

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## Board of Trustees Minutes

**Date:** Monday 22nd May, 2023 6.00PM

**1. Welcome: Cedric, Fran, Julie, Jemimah, Scott, Sam**

Apologies: Lisa

Declarations of interests: Nothing

### Minutes of April 2023 Meeting

1.1 Matters arising: None

1.1.1 approved as true and correct Sam and Jemimah

1.2 Open discussion, anything to add to our board meetings and/or processes.

## **2. Decisions**

2.1 **Principals Report** Matters arising not listed in Business. 3 recommendations discussed and noted in the principals report

2.2 Ratification of March Accounts totalling \$41,451.07 moved Sam and Caedric

2.3 Ratification of April Accounts totalling \$22,992.71 moved Sam and Cedric

2.4 Review and approval of the annual audited accounts, *can questions or queries be requested prior to the meeting so that so that they can be answered fully in the meeting. (reply email CC all). 3 recommendations noted in the principal report with suggested actions to auditor recommendations.*

## **3. Business: For Discussion and/or Resolution**

3.1 Discussion about shade/rain cover at drop off area and kidszone van.

- Scott will liaise with Kidzone to discuss a safer option



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- covering the pick up area was discussed, going forward meet at school to develop a plan for the space.
  
- update on our new staff member Shannon, she has a set of skills with the learning progression framework which will support the direction going forward, she is very kind and caring and is a good fit for our school.

## **Motions:**

### **3. In Committee Business:**

#### **4. Monitoring**

#### **5. Administration**

5.1 Open discussion/General businesses

### **6. Early Identification of Agenda Items for Next Meeting**

Next meeting date/time.

June 19th 6pm

Meeting closed 6:30pm

Minutes Approved as true and correct Fran and Julie