

Puahue School Board of Trustees Meeting Agenda

Date: 7th December 2020 6PM

Welcome: Julie, Josh, Cedric, Lisa, Jenny, Scott, Lee

Apologies: None

Declarations of interests: None

1. Decisions

1.1 Principals December report (tabled as read) matters arising not listed in Business

Board reviewed the principal's report and had a general discussion. Discussed the topic of expense categories. Wellbeing to be renamed to be Staff Functions. Discussed the wellbeing budget category and agreed there should be funds set aside for this but scope is yet to be determined. Discussed "near-miss" and tree review by Waikato Tree Services will be coming in to ensure all trees are safe.

1.2 Ratification of October 2020 accounts totalling \$13,824.63

Moving: Lisa, Seconded: Jenny

2. Business: For Discussion and/or Resolution

2.1 Policy review use of "School Docs" service as an external provider.

Board discussed "School Docs" which is an online tool to streamline the compilation, management and review of policy documentation. Lots of benefits in using this tool. Board agreed to implement it.

2.2 Student achievement data

Board reviewed end of year achievement data and were pleased with the overall data. Accelerated gains in students that were measured as Well Below or Below. Discussed the strategies applied this year and the gains made and reviewed an anonymous ETAP example to be confident that we are tracking progress for each student appropriately. Discussed interventions in place for those students not making gains.

2.3 Ratify budget

Board reviewed/approved the draft 21 budget. Wellbeing to be renamed to be Staff Functions. Discussed the wellbeing budget category and agreed there should be funds set aside for this but yet to be determined. Forecasted deficit excluding banked staffing as in previous years. Great discussion around other resources we could leverage to generate excitement in learning, for example STEM room resources.

2.4 Minute that we approve cyclical maintenance figure

Board approved 10Y PP cyclical maintenance figure of \$3,074.

Motions:

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3. In Committee Business:

4. Monitoring

4.1 Set calendar dates for BOT meeting

To be set next year.

5. Administration

5.1 Correspondence: For Noting and/or Discussion

5.2 Matters arising from previous minutes

6. Early Identification of Agenda Items for Next Meeting

Meeting closed 8PM.

