



Puahue School

Board of Trustees Minutes

Date: Monday 19th June, 2023 6.00PM

1. Welcome: Cedric, Fran, Julie, Jemimah, Scott, Sam, Lisa

Apologies:

Declarations of interests: Nothing

Minutes of May 2023 Meeting

1.1 Matters arising: None

1.2 Open discussion, anything to add to our board meetings and/or processes.

2. Decisions

2.1 **Principals Report** Matters arising not listed in Business.

2.2 Ratification of May Accounts totalling \$33,039.83

Moved by Fran seconded by Jemimah

3. Business: For Discussion and/or Resolution

3.1 Discussion about hall (conflict of interest to disclose)

- The hall is a large asset to our school and will be up and running by the end of September. Both parties agree that a user agreement would be beneficial.
- Scott would like to move that the Hall Committee draft an MOU for the BOT to consider a week prior to the next meeting (mid August). Lisa will follow this up.

Moved by Scott/ Seconded by Sam

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- Discussion was had regarding some sort of shelter at the pick up area in the afternoons. We will wait until October to discuss this again.

Motions:

- Motion to provide authorisation to teacher aides and admin to use restraint. As per the following wording; “The board may authorise a staff member who is not a teacher to use physical **restraint** after they have completed physical **restraint** training as set out by Rule 12”.

Moved by/Cedric Seconded by Jemimah

3. In Committee Business:

NIL

4. Monitoring

5. Administration

5.1 Open discussion/General businesses

6. Early Identification of Agenda Items for Next Meeting

6.1 Board code of conduct changes

Next meeting: August 21st, 6pm

Meeting closed 7.12 pm



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Minutes Approved as true and correct Julie and Lisa