



Puahue School

Board of Trustees Agenda

Date: Monday 26th February, 2024 6pm

1. Welcome: Lisa, Julie, Jemimah, Fran, Scott

Apologies: (Sam no apology received)

Declarations of interests: Nothing

Minutes of November 2023 Meeting

1.1 Election of a chair, call for nominations **Lisa Sharp**, All in favour

1.2 Resignation from the Board of Cedric Crow, really well written, do we wish to fill the 5th position with a casual vacancy, the board opts to not fill this vacancy at this time.

1.3 Matters arising: none

2. Decisions

2.1 **Principals Report** Matters arising not listed in Business.

2.2 Ratification of November Accounts totalling \$32,662.59

2.3 Ratification of December Accounts totalling \$12,056.11

2.4 Ratification of January Accounts totalling \$7,033.66

Moved the accounts are accurate for November, December and January **Fran and Lisa**

2.5 Analysis of Variance (AOV)

3. Business: For Discussion and/or Resolution

3.1 Cyclical maintenance adjustment (Still waiting on confirmation from our accountant to adjust the 10Ypp) in this months folder. Will manually make



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adjustment for provisioning an increase for years 2024 -2028) 5 years worth split by current pricing provided increase the annual provision by \$3000.

3.2 School Annual Accrual Report Certificate to be minuted as accurate and signed by presiding member and principal.

Signed by Lisa and Scott

3.3

Motions:

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3. In Committee Business:

NIL

4. Monitoring

5. Administration

5.1 Open discussion/General businesses

6. Early Identification of Agenda Items for Next Meeting

Next meeting date/time.

April 8th, 6pm

Minutes Approved 7:15 pm 26th February Lisa and Fran

L Sharp