

ROLL 152 as of 16 May

Recent Events

- Teacher Only Day - Math Curriculum

Coming Events

- ERO review
- Cross Country
- EZ Cross Country
- Matariki

Teaching and Learning (Strategic, Annual Goals)

Mathematics Curriculum Refresh

The aim of the maths professional learning and development (PLD) is to equip teachers with a clear understanding of the teaching sequence across phases 1-3 (Years 0-8) and proficiency in the three key elements of the Mathematics and Statistics Learning Area: *Understand, Know, and Do*. It also focuses on enhancing teachers' ability to apply the *Science of Learning* to maths and statistics teaching, while building familiarity with the teaching guidance within this learning area. The PLD will support teachers in planning and delivering a quality hour of maths each day, including long-term, unit, weekly, and lesson planning, as well as developing their knowledge of formative assessment practices to inform daily teaching. This will ensure consistent and effective maths education across the school.

Next Steps

- Schedule the second PLD day for term 3.

English Curriculum Refresh

- 4 staff are undertaking the MOE structured literacy (SL) PLD to upskill their knowledge and teaching practices to incorporate elements of SL where appropriate to their literacy programmes. We have split this PD across the school as it requires multiple offsite days in a term.

Next Steps

- Apply for cohort 5 SL PLD for the junior staff.
- Visit an additional school using writers tool box

Personnel

- Current Staffing Level 10.86 FTTE.
- Banked Staffing Position - 2024/25 YTD \$15,729 credit.
- Ms Kerrison (literacy intervention teacher) who was filling in in room 2 went on sick leave week 9 of term 1 and was placed on hospital bed rest till she gave birth to a girl on the 12th May. Ms Louw (CRT teacher) has been team teaching with Ms Best (CRT teacher) in room 2 as we manage staff sick leave provisions currently.
- Mrs bertsen has been employed part time until the end of term 2 to support literacy interventions, whilst 2 new staff have been employed to cover classroom release (CRT) Mrs Stitchbury and Mrs Deroles.

Property

- Breakout rooms and toilet blocks have been completed with just a few minor defects to correct.

Finance

1. The School’s audit has been completed please see the documents in the folder. Recommendations for consideration and adoption are;

Payroll controls - I assure that appropriate controls are in place at the school over payroll **transactions**, (timesheet and leave reports) and that these controls are considered against the updated payroll guidance after edpay removed the fortnightly transaction report feature we now are manually printing Leave entry, timesheet entry and any changes made to any staff master files. Verifying with a 1 up approval process

Board minutes - Reminder to approve the Audited financial statements annually
Reminder to approve the Approved budget annually (the 2024 budget was not minuted as approved)
2025’s budget was approved in December 2024.

2. Actual Available funds \$424,527 across operational account and term deposits as of 14th May.

3. Operational Account 14th May - \$105,735

4. Term deposit Information,

- #1 \$56,458 matures 30/05/25 @ 5.25%PA, (June Maturity)
- #2 \$50,502 matures 07/07/25 @ 2.90 %PA, (July Maturity)
- #3 \$50,994 matures 04/07/24 @ 5.10 %PA, (July Maturity)
- #4 \$54,436 matures 26/07/25 @ 5.09 %PA (August Maturity)
- #5 \$50,523 Matures 02/09/25 @ 4.40%PA, (Sept Maturity)
- #6 \$55,929 matures 26/10/25 @ 4.10 %PA, (October Maturity)
- Total \$318,842**

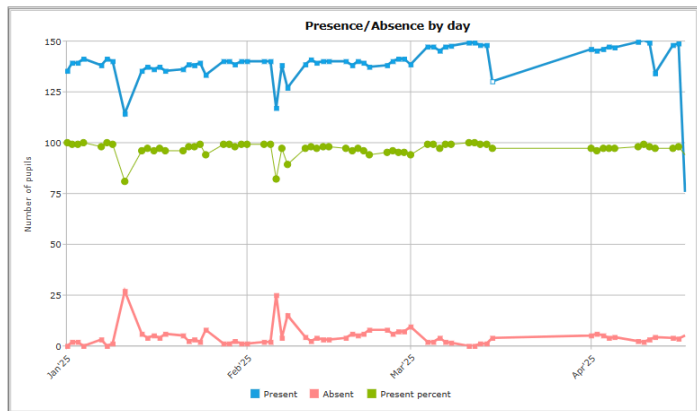
5. March accounts totalling \$39,731.67

Health and Safety

- Fire and evacuation drill was carried out in week 10 of term 1 - No areas were identified to improve.

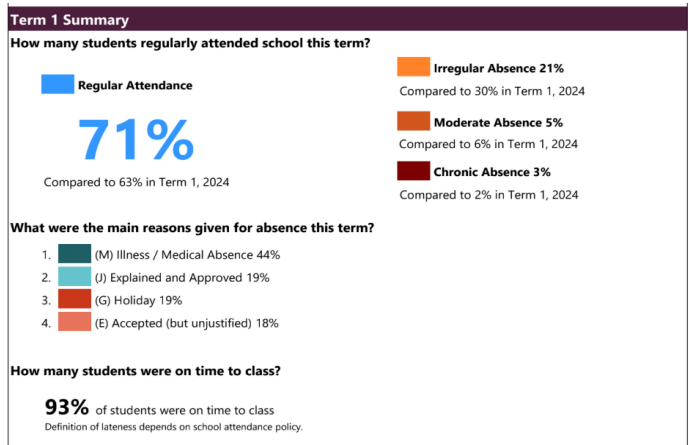
General

Attendance Term end of term 1
Student Management System Reports



Student attendance targets for regular attendance, moderate absence and chronic absence.			
Measure Ministry targets	2025 Target	2026 Target	Today
Percentage of ākonga attending school regularly (attending more than 90%, an average of 9 days a fortnight)	70 % 23Δ	75 % 18Δ	93%
Percentage of ākonga who are moderately absent (attending more than 70% up to 80%, missing two to three days a fortnight)	6 % 5V	4 % 3V	1%
Percentage of ākonga who are chronically absent (attending 70% or less, missing three or more days a fortnight)	5 % 4V	3 % 2V	1%
▽ is the % BELOW the target Δ is the % ABOVE the target (For this year so far)			

When reviewing term 1 attendance, removing the “justified” and “medical” absences. We see a strong attendance pattern with minimal moderate or chronic absence.



This is also mirrored in the MOE Every day matters report summary.

- Medical and Justified absence are monitored closely and followed up.
- Holidays have been an ongoing area that is difficult to control as families are generally using term time to travel overseas.
- End of term attendance letters were sent home as part of the ongoing strategy to keep communicating the importance of regular attendance.

Next Steps

- Continue to monitor attendance twice termly, address any moderate or chronic attendance inline with our procedures.

Motions

Scott Wilson

Principal