



Puahue School

Board of Trustees Agenda

Date: Wednesday 3rd April, 2024 6pm

1. Welcome: Lisa, Julie, Jemimah, Fran, Scott, Sam

Apologies:

Declarations of interests: Nothing

Minutes of February Meeting

1.1 Thank you card for Cedric Signed and sent post meeting,

2. Decisions

2.1 **Principals Report** Matters arising not listed in Business.

2.2 Ratification of February Accounts totalling \$18673.48

Moved by Lisa and Fran

2.3 Policy Review for 4 areas below;

Term 1 review topics	
• Te Tiriti o Waitangi	Board review
• Board Responsibility	Board review
• Parent Involvement	
• Communicating with Parents	
• Community Conduct Expectations	
• School Character/Special Character*	Board review
• Documentation and Self-Review Policy	Board review

<https://puahue.schooldocs.co.nz/>

Username: puahue



Puahue School

As a result of the review process, we have highlighted the need to have a robust annual review scheduled from November to complete by the end of each year.

Password: 3879 -Click on current review

3. Business: For Discussion and/or Resolution

3.1 Board training for term 2 and 3 with NZSTA

We all happy to complete the NZSTA BOT survey to determine the need for our training.

3.2 Night of the week and time for meetings best suited to all

New meeting night Wednesdays 6pm.

Motions:

- To approve the draft cyclical maintenance provision in line with the MOE recommendations to have \$45,000 by year 10
 - Moved by Sam and Julie

- Purchase new Ipads and Chrome books to the value of \$10,000.
 - Moved by Jemimah and Sam

- Replace the staff jackets and polo's, to the value of \$2000
 - Moved by Lisa and Julie

3. In Committee Business:

One health and safety item to discuss details will be shared during in committee time.

4. Monitoring



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5. Administration

5.1 Open discussion/General businesses

6. Early Identification of Agenda Items for Next Meeting

Next meeting date/time.

May 22nd, 6pm

Z Sharp