



Puahue School

Board of Trustees Minutes

Date: Monday 18th September, 2023 6.05 pm

1. Welcome: Scott, Julie, Sam, Fran, Jemimah, Lisa, Cedric (via zoom)

Apologies: nil

Declarations of interests: Nothing

Minutes of August 2023 Meeting

1.1 Matters arising: nil

1.2 Open discussion, anything to add to our board meetings and/or processes: nil

2. Decisions

2.1 **Principals Report** Matters arising not listed in Business.

2.2 Ratification of August Accounts totalling \$16,854.90

Moved by Fran/seconded by Lisa

3. Business: For Discussion and/or Resolution

3.1 Hall User agreement discussion

❖ **W Discussion document to inform use of Puahue Hall v0.4.docx**

3.2 Community Consultation - information we wish to gather

- ❖ Engagement with the community
- ❖ Measurements of the school- information about learning, do children feel safe?
- ❖ Opportunities for any comments

Scott will put a draft together and share it with the BOT. It will be shared with the



Puahue School

community in October.

3.3 Property discussion

- ❖ shading /coverage for the pick up area
- ❖ Breakout spaces
- ❖ Terraced seating on the bank
- ❖ Upgrade of toilets
- ❖ Concrete area around the tree
- ❖ Speed bumps in the car park area
- ❖ Cover from Room 5 to 6

Motions:

- nil

3. In Committee Business:

NIL

4. Monitoring

5. Administration

5.1 Open discussion/General businesses

6. Early Identification of Agenda Items for Next Meeting

Next meeting date/time.

November 27th, 6pm

Minutes moved as true and correct by Sam and Julie