



Puahue School Board of Trustees Minutes

Date: Wednesday 22 October 2025

Present: Lisa Sharp, Fran Jones, Julie Choppin, Tim de Vletter, Roz Beaver, Scott Wilson, Megan Corin, Sam Sunde

Apologies: -

Meeting began at 6.07pm

Previous Minutes:

[Link to the Previous Minutes](#)

Review previous minutes from 20th August.

We would like to accept the minutes from the previous meeting.

Moved by: Lisa Sharp

Seconded by: Julie Choppin

Principals Report:

[Link to the Principal's Report](#)

Principals report discussed and accepted

Moved by: Lisa Sharp

Seconded by: Sam Sunde

Financial Report/s:

[Link to Financial Report](#)

- August accounts totalling to be ratified \$11,606.71

Moved by: Fran Jones

Seconded by: Julie Choppin

[Link to Financial Report](#)

- September accounts totalling to be ratified \$9,408.63

Moved by: Fran Jones

Seconded by: Julie Choppin

Policy Reviews:

Policy Review School Docs:

- Bullying and Harassment
- Behaviour Management

- Minimising Physical Restraint

Members discussed different sections of these policies for understanding and clarification.

Any complaints or matters arising, including confirmation that there were none, are to be noted in the minutes.

The difference between restraint and emotional support was discussed in detail.

All teachers have completed restraint training.

Behaviour Management policy was reviewed with SchoolDocs.

Moved by: Tim de Vletter

Seconded by: Roz Beaver

Business for discussion and/or resolution:

- All members will be attending the board training, Introduction to the Board, which is held on the 28th October in Rukuhia

In Committee Business:

Nil

Monitoring:

Nil

Administration:

Nil

Early Identification of Agenda Items for Next Meeting:

- Annual review of the concerns and complaints register
- Strategic Plan

Next Meeting:

Wednesday 26th November at 6pm

Meeting closed at 7.25pm

Signed:

R. Tharph 26-11-25

Presiding Member